

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
May 21, 2018

1. **CALL TO ORDER**

2. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

Absent: Mrs. Lopez

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Technology Presentation – Doug Cogdell, Technology Coordinator

5. **REVIEW OF OPEN QUESTIONS**

None.

6. **COMMENTS FROM THE PUBLIC**

None.

7. **APPROVAL OF THE AGENDA**

18-099 Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

18-100 Mrs. DeLuca moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Regular Meeting – May 7, 2018

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

C. FIVE YEAR FORECAST AND ASSUMPTIONS

- 18-101** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the attached updated five-year (5 yr.) forecast and assumptions for the fiscal years 2018 through 2022.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

9. SUPERINTENDENT'S BUSINESS

A. REPORTS

B. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

- 18-102** Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board honor the following employee(s) request:

- a. **Phil Argento**, retiring as Head Boys Basketball Coach, effective immediately.
- b. **Julie Koscho**, extend the Maternity Leave through the conclusion of the 2017-18 school year.
- c. **Barbara Louzy**, retiring after the 2017-18 school year.
- d. **Brent Schremp**, resigning as BHS/BMS Principal, effective July 31, 2018.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

CERTIFIED/ADMINISTRATIVE

- 18-103** Mrs. Jensen moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education **TABLE** granting the following certified personnel an Administrative Contract as per the Master Agreement commencing at the start of the 2018-19 school year.

THREE (3) YEAR CONTRACT

- a. **Mariah Hall**, Special Education Director
- b. **Richard Kerschbaum**, District Athletic Director
- c. **Daniel Rahm**, BIS Principal.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

TWO (2) YEAR CONTRACT

- 18-104** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake grant the following certified personnel an Administrative Contract as per the Master Agreement commencing at the start of the 2018-19 school year.

- a. **Emily Adkins**, BMS Principal
- b. **James Patrizi**, BHS Assistant Principal
- c. **Joy Morgan**, BHS Principal

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

CERTIFIED CONTRACT RENEWAL

- 18-105** Mrs. DeLuca moved seconded by Mrs. Miller recommended that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **1 Year Limited** Contract at the appropriate salary schedule rate as per the Master Agreement effective for the 2018-19 school year.

- a. **Elizabeth Ambrosio**
- b. **Scott Davey**
- c. **Cathleen Emmerling**
- d. **Chloe Fadenholz**
- e. **Steve Hadgis (PT)**
- f. **Bridget Hollingsworth**
- g. **Jasmine Kennett**
- h. **Brittany Martin**
- i. **Christina Raeke**
- j. **Nicole Snitil**
- k. **Pamela Vasquez**

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

- 18-106** Mrs. DeLuca moved seconded by Mrs. Miller recommended that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **2 Year Limited Contract** at the appropriate salary schedule rate as per the Master Agreement effective for the 2018-19 and 2019-20 school years.

- a. **Paul Ferguson**
- b. **Beth Meister (PT)**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

- 18-107** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **3 Year Limited Contract** at the appropriate salary schedule rate as per the Master Agreement effective for the 2018-19, 2019-20 and 2020-21 school years.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

- 18-108** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **Continuing Contract** at the appropriate salary schedule rate as per the Master Agreement effective at the commencement of the 2018-19 school year.

- a. **Bridgette Boehm**
- b. **Rachel Feimer**
- c. **Jamie Mediate**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

CERTIFIED SUMMER BRIDGE

- 18-109** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

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- a. **Kim Basinski**, 2018 Summer Bridge Program Teacher, effective June 11, 2018, \$ 1200.00.
- b. **David Baughman**, 2018 Summer Bridge Program Teacher, effective June 11, 2018, \$ 1200.00.
- c. **Valerie Rion**, 2018 Summer Bridge Program Teacher, effective June 11, 2018, \$ 1200.00.
- d. **Beth Ann Scherry**, 2018 Summer Bridge Program Teacher, effective June 11, 2018, \$ 1200.00.
- e. **Jessica Schremp**, 2018 Summer Bridge Program Teacher, effective June 11, 2018, \$ 1200.00.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

CERTIFIED SUMMER SCHOOL PLATO

18-110

Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Lisa Montgomery**, Summer Plato Teacher, effective June 11, 2018, \$ 2377.80.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

CLASSIFIED

18-111

Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Lindsay Olsen**, Knollwood, Special Education Paraprofessional (Temporary), 181 days (prorated), plus 8 holidays (prorated), 7 hrs./day, Step 1, \$ 12.30/hr., retroactive to May 6, 2018.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

SUPPLEMENTAL

18-112

Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract to the following personnel effective for the

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2018-19 school year/season contingent upon successful completion of all payroll requirements and current certifications.

a. **Danette Jacobs**, BHS Head Cheer Coach, Class III, Step 0.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

C. OTHER

18-113 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the (**TABLED FROM MAY 7, 2018 MEETING**) **PARTNER MARKETING, LLC AGREEMENT** who agree to place sponsors within the Sheffield-Sheffield Lake City School District properties, website and/or any other district assets (digital or structural).

Yes: None

No: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

Motion Carried: 4-0

18-114 Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the **AMENDED PARTNER MARKETING, LLC AGREEMENT** who agree to place sponsors within the Sheffield-Sheffield Lake City School District properties, website and/or any other district assets (digital or structural).

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

18-115 Mrs. Jensen moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE INTERMEDIATE SCHOOL HANDBOOK ADJUSTMENTS/CHANGES** for the 2018-19 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

18-116 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE MIDDLE SCHOOL HANDBOOK ADJUSTMENTS/CHANGES** for the 2018-19 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

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- 18-117** Mrs. DeLuca moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE HIGH SCHOOL HANDBOOK ADJUSTMENTS/CHANGES** for the 2018-19 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

- 18-118** Mrs. Jensen moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached **REQUEST FOR SUMMER HELP 2018** for the district **TRANSPORTATION** department.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

- 18-119** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **REQUEST FOR BIS CUSTODIAL SUMMER HELP 2018.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

- 118-120** Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached **REQUEST FOR DISTRICT PAINTERS SUMMER HELP 2018.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

- 18-121** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the attached **YMCA –SUMMER CHILD CARE PROGRAM AGREEMENT**, for a summer camp program at Forestlawn Elementary School and extend the before and after school child care program at Forestlawn Elementary School commencing on June 11, 2018 and expiring on August 17, 2018.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

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10. STANDING COMMITTEE REPORT

1. Joint Vocational School –James Schillens
2. Athletic Counsel – Lisa Miller
3. Legislative Liaison – Amy DeLuca
4. Endowment Fund – Pat Czech
5. S.A.L.T. – Sandra Jensen
6. Finance Committee – Sheila Lopez

11. EXECUTIVE SESSION

18-122 Mrs. Jensen moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: 6:46 PM

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) _____ Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give

C. _____ an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

D. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

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- E. X Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- F. Matters required to be kept confidential by federal law or regulations or state statutes.
- G. Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education reconvene from executive session by consent at **7:16 PM.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

12. ADJOURNMENT

18-123 Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: 7:16 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

*9. SUPERINTENDENT'S BUSINESS

B. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

18-124 Mrs. Miller moved seconded by Mrs. DeLuca recommend that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- e. **Emily Adkins**, resigning as BIS Assistant Principal after the 2017-18 school year to accept another position in the district.

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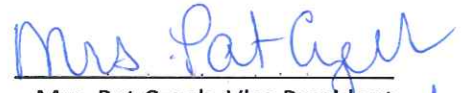
- f. **Joy Morgan**, resigning as BHS Assistant Principal after the 2017-18 school year to accept another position in the district.
- g. **James Patrizi**, resigning as BMS Assistant Principal after the 2017-18 school year to accept another position in the district.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

***DENOTES ADDENDUM ITEM**


Michael A. Pissini, Treasurer
Mrs. Pat Czech, Vice President
Vice-President

The next regular meeting will be: **June 11, 2018** at the Administration Center at 5:30 p.m.